



CAPITAL HOTELS PLC
(Owners of Abuja Continental Hotel)



RC: 36985

Abuja Continental Hotel

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 43rd Annual General Meeting of Capital Hotels Plc (The Company) will be held at 12 noon on Thursday, May 9, 2024 at Abuja Continental Hotels (Formerly Sheraton Hotels), 1, Ladi Kwali Way, Maitama, Abuja for the following purposes:

ORDINARY BUSINESS

1. To lay before the Members the Audited Financial Statements for the year ended December 31, 2023, and the Reports of the Directors, Auditors and the Audit Committee thereon.
2. To re-elect Directors.
3. To elect Members of the Audit Committee.
4. To authorize the Directors to fix the remuneration of the Auditors.
5. To disclose the remuneration of the Managers of the Company.

SPECIAL BUSINESS

To fix the remuneration of the Directors.

Notes

1. Proxies

A member entitled to attend and vote at this Annual General Meeting is also entitled to appoint a Proxy to attend and vote in his or her stead. A Proxy need not be a member of the Company. A Proxy Form is attached to the Annual Report. The Proxy Form must be stamped by the Commissioner for Stamp Duties. Valid Proxy Forms must be lodged with the Registrars not later than 48 hours before the meeting.

2. Audit Committee

In accordance with section 404 (6) of the Companies and Allied Matters Act 2020 (CAMA), any Member may nominate a Shareholder as a Member of Audit Committee by giving notice in writing of such nomination to the Secretary of the Company at least 21 days before the date of the Annual General Meeting.

3. Closure of Register

The Register and Transfer Books of the Company will be closed to the public from Thursday April 25, 2024 to Monday April 29, 2024 both days inclusive.

4. Rights of Securities' Holders to ask Questions

Securities Holders have a right to ask questions not only at the meeting but also in writing prior to the meeting, and such questions must be submitted to the Company on or before Thursday May 2, 2024.

5. Unclaimed Dividend Warrants and Share Certificates

Shareholders are hereby informed that a number of dividends warrants and share certificates have been returned to the Registers as "unclaimed". A list of all unclaimed dividends will be circulated with the Annual Report. Any Shareholder affected by this notice is advised to write to or call at the Company' Registrars, 21 Norman Williams Street, Ikoyi Lagos State during normal working hours.

6. Website

A copy of this Notice and other information relating to the Annual General Meeting can be found on the Company's website at www.capitalhotelsng.org

BY ORDER OF THE BOARD

Alex Ugwuanyi, Esq.
FRC No.FRC/2017/NBA/00000016473
Company Secretary

28 March 2024